

City of Milpitas, California

BUDGET CHANGE FORM**R45**

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one:				
<input checked="" type="checkbox"/> Budget Appropriation	391-9518161153831	\$3,000,000	391-951816174800	\$3,000,000
<input type="checkbox"/> Budget Transfer	102-2940	\$3,000,000	102-3941	\$3,000,000

Explain the reason for the budget change:

The Library Subcommittee met on May 23 and heard a progress report on the Library and Parking Garage. The Library architect, Group 4 Architecture, is preparing the 95% construction documents to submit for Building Permit review. The Parking Garage architect, Chong Partners, is completing the 100% construction documents, which are being prepared for issuance to contractors for monetary bids.

A request for pre-qualification proposals for the parking garage was advertised, sent to prospective contractors and several bidding services. Five proposals were received on May 23. After review of the proposals City staff and Critical Solutions Inc. found that all met the criteria indicating experience, and wherewithal to construct the garage. A hearing will be scheduled at the June 20 City Council/Agency meeting; however no contractor protest are expected. Until the appeal, the contractor will be treated as if they are on the list.

The final bid package will be issued to bidders on the approved Bidders List and made available to any other subcontractors and interested parties. The bid results will be reported at the August 1st City Council meeting.

The Cost Plan of \$12.5 Million was established during the conceptual design phase and approved by the City Council on August 2, 2005, along with a conceptual approval to complete the project funding by adding \$3 million from Transit Occupancy Tax (TOT) or another fund source. Staff suggested that this appropriation could be requested at the time of bidding. Staff recommends approving the appropriation now, so that sufficient funds are in the project at the time of award.

Approve budget appropriation for \$3,000,000 from the Library Fund into Midtown Parking Garage East Project 8161 for the construction contract.

☒ Check if City Council Approval required.

Meeting Date: June 6, 2006

Itemization of funds, if needed:			Amount
Requested by:	Division Head:	Date:	
	Department Head:	Date:	5/25/06
Reviewed by:	Finance Director:	Date:	5/25/06
Approved by:	City Manager:	Date:	
Date approved by City Council, if required:		Confirmed by:	